The Coordination Performance Report is a summary table indicating status of a cluster

<table>
<thead>
<tr>
<th>Cluster/Sector Coordination Characteristics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Cluster/Sector</td>
</tr>
<tr>
<td>Location to which this report applies</td>
</tr>
<tr>
<td>Date when this report completed</td>
</tr>
<tr>
<td>Cluster Lead Agency / ies (CLA)</td>
</tr>
<tr>
<td>Number / List of Partner / Member Institutions</td>
</tr>
<tr>
<td>Name and email address of Cluster Coordinator (CC)</td>
</tr>
<tr>
<td>Institution/s that are employing CC/s</td>
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<tr>
<td>Are the CC/s funded for and working only on cluster?</td>
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<tr>
<td>Institutions that are non-CLA but in leadership role</td>
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<tr>
<td>IASC core functions</td>
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<td>Performance status legend:</td>
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1. **Supporting service delivery**

   **1.1 Provide a platform to ensure that service delivery is driven by the agreed strategic priorities**
   
   Established, relevant coordination mechanism recognising national systems, subnational and co-lead aspects; stakeholders participating regularly and effectively; cluster coordinator active in inter-cluster and related meetings.

   **1.2 Develop mechanisms to eliminate duplication of service delivery**
   
   Cluster partner engagement in dynamic mapping of presence and capacity (4W); information sharing across clusters in line with joint Strategic Objectives.

2. **Informing strategic decision-making of the HC/HCT for the humanitarian response**

   **2.1 Needs assessment and gap analysis (across other sectors and within the sector)**
   
   Use of assessment tools in accordance with agreed minimum standards, individual assessment / survey results shared and/or carried out jointly as appropriate.

   **2.2 Analysis to identify and address (emerging) gaps, obstacles, duplication, and cross-cutting issues.**
   
   Joint analysis for current and anticipated risks, needs, gaps and constraints; cross cutting issues addressed from outset.

   **2.3 Prioritization, grounded in response analysis**
   
   Joint analysis supporting response planning and prioritisation in short and medium term.

3. **Planning and strategy development**

   **3.1 Develop sectoral plans, objectives and indicators directly support realization of the HC/HCT strategic priorities**
   
   Strategic plan based on identified priorities, shows synergies with other sectors against strategic objectives, addresses cross cutting issues, incorporates exit strategy discussion and is developed jointly with partners. Plan is updated regularly and guides response.

   **3.2 Application and adherence to existing standards and guidelines**
   
   Use of existing national standards and guidelines where possible. Standards and guidance are agreed to, adhered to and reported against.

   **3.3 Clarify funding requirements, prioritization, and cluster contributions to HC’s overall humanitarian funding considerations (Flash Appeal, CAP, ERF/CHF, CERF)**
   
   Funding requirements determined with partners, allocation under jointly agreed criteria and prioritisation, status tracked and information shared.

4. **Advocacy**

   **4.1 Identify advocacy concerns to contribute to HC and HCT messaging and action**
   
   Concerns for advocacy identified with partners, including gaps, access, resource needs.

   **4.2 Undertaking advocacy activities on behalf of cluster participants and the affected population**
   
   Common advocacy campaign agreed and delivered across partners.

5. **Monitoring and reporting**

   Monitoring and reporting the implementation of the cluster strategy and results; recommending corrective action where necessary

   Use of monitoring tools in accordance with agreed minimum standards, regular report sharing, progress mapped against agreed strategic plan, any necessary corrections identified.

6. **Contingency planning/preparedness**

   Contingency planning/preparedness for recurrent disasters whenever feasible and relevant.

   National contingency plans identified and share; risk assessment and analysis carried out, multisectoral where appropriate; readiness status enhanced; regular distribution of early warning reports.

7. **Accountability to affected population**

   Disaster-affected people conduct or actively participate in regular meetings on how to organise and implement the response; agencies have investigated and, as appropriate, acted upon feedback received about the assistance provided.